

# Knoxville Water Works

## ACH Direct Payment Authorization

We are pleased to offer you a new service-the Direct Payment Plan. Now you can have your payment made automatically from your checking or savings account. And, you won't have to change your present banking relationship to take advantage of this service.

### The Direct Payment Plan will help you in several ways:

- It saves time-fewer checks to write
- Helps meet your commitment in a convenient and timely manner
- No lost or misplaced statements, your payment will always be on time.
- It saves postage
- It's easy to sign up for, easy to cancel.
- No late charges

### Here's how the Direct Payment Plan works:

You authorize regularly scheduled payments to be made from your checking or savings account. Your payment will be made automatically on the specified day. Proof of payment will appear on your account and will remain in effect until you notify us in writing to terminate the authorization. If the amount of your payment changes, we will notify you at least 10 days before payment date. The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us.

## AUTHORIZATION FOR DIRECT PAYMENT

I authorize and the financial institution named below to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 3 days before my account is charged.

WATER WORKS ACCOUNT NUMBER

FINANCIAL INSTITUTION

CITY

STATE

ZIP CODE

BANK ACCOUNT NUMBER

BANK ROUTING NUMBER

HOME ADDRESS

CITY

STATE

ZIP CODE

PRINT FULL NAME

AUTHORIZED SIGNATURE

DATE